

U.P. RURAL INSTITUTE OF MEDICAL SCIENCES & RESEARCH

Saifai (Etawah)-206301

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Tender No : RIMS&R/Cons(Ophthal-02/11-12

Number of Pages :

**Tender Fee : Rs 500/- (Rupees Five Hundred Only)
(Non Refundable)**

Date of Submission : As per N.I.T. schedule

Date of Opening : As per N.I.T. schedule

Date of Opening : *Please go through the terms and conditions of this non-transferable tender documents thoroughly and offer your best rates on the format enclosed/letter head of your firm (as per format enclosed) duly typed or legibly written, signed & stamped.*

Address for communication

**Director,
U.P. Rural Institute of Medical & Sciences & Research,
Saifai, Etawah.
(U.P.)-206301**

**Tel- Director Office -05688-276563, FAX-05688-276509, Vconf-05688-276999
MM Office Tel - 276529, FAX-276529**

CONSUMABLES FOR OPHTHALMOLOGY DEPTT

U.P. RURAL INSTITUTE OF MEDICAL SCIENCES & RESEARCH

SAIFAI (ETAWAH) (U.P.)

Phone No:(05688-276563, 276529) FAX : (05688-276529, 276599)

Website : www.rimsnr.ac.in

Ref : 240/MM Deptt/RIMS&R/10-11-12

Date : 4 May 2011

NOTICE INVITING TENDER

1. Sealed tenders are invited from the manufacturer/importers/authorized distributors for supply of equipments and consumables required for various department of this Institute. For other details please visit Institute's web site.

2. Important Dates :-

(a)	Sale of tender documents begins	:	28 May 2011
(b)	Last date for sale of tender documents	:	25 June 2011
(c)	Last date for submission of completed documents	:	27 June 2011
(d)	Date of opening of technical bids	:	29 June 2011

3. The details of the equipments/consumables are as under:-

Srl No.	Name of the equipments	T.No.	EMD
01	Consumables of Ophthalmology	RIMS&R/MM/Cons-(Ophal-02)/11-12	10000.00
02	Consumables of Dilaysis	RIMS&R/MM/Cons-(HD-03)/11-12	10000.00
03	Orthopedic Implants	RIMS&R/MM/Implants/04/11-12	10000.00
04	Human Patient Simulator	RIMS&R/MM/Anest/05/11-12	9,20,000.00
05	Fine Microtome	RIMS&R/MM/Patho/06/11-12	15,000.00
06	Development of museum	RIMS&R/MM/Physio/07/11-12	10,000.00
07	Vacuum Pump	RIMS&R/MM/Micro/08/11-12	6,000.00
08	Gingivectomy + Periodectomy Kit	RIMS&R/MM/Dentistry/09/11-12	2,000.00
09	Cryocautery apparatus with probes	RIMS&R/MM/Obs & Gynae/10/11-12	8,000.00

4. EMD would be accepted only in the shape of FDR/TDR and shall be valid for 12 months.

5. The tender documents can be obtained during working hours from the Materials Management Department on payment of non refundable tender cost of Rs 500/- (Rupees Five Hundred) only in the shape of demand draft / pay order drawn in favour of "Finance Officer, UP RIMS&R", payable at Saifai (ETAWAH) along with an application on firm's letter head. The tender documents can also be downloaded from the Institute Web site www.rimsnr.ac.in and can be submitted alongwith tender cost of Rs 500/- only in the form of demand draft / pay order as narrated above and should be enclosed with desired amount of EMD. In case the tender documents are required through speed post/courier, Rs 100.00 (Rupees One Hundred Only) may be added as postal charge.

In case, the date mentioned above is declared Government Holiday, the date shall automatically be shifted to the next working day. Offers received within the stipulated period will only be considered. Institute shall not be responsible for any postal delay.

The Director reserves the right to accept or reject or cancel the tender as a whole or part without assigning any reason thereof

Please visit Institute's Website : www.rimsnr.ac.in for more information


DIRECTOR

**TERMS AND CONDITIONS FOR SHORT TERM TENDER FOR PROCUREMENT
OF OPHTHALMOLOGY CONSUMABLES**

The following terms & conditions should be complied with while submitting the tender:-

1. Tender should be submitted to the Material Management department, administrative block of RIMS&R, Saifai (Etawah) under a sealed cover.
2. The tender should quote the rates of tendered items in figure as well as in words. Alteration, if any legibly attested by the tenderers with their full signature shall invalidate themselves or their authorized agent on his/her/their behalf. In case the tender is signed by the agent the authority letter in his favour shall be enclosed with tender documents.
3. Sealed tender should be submitted in two bid system consisting of *technical offer* * & Price Bid (as per format attached). Technical Bid shall be submitted in first part while price bid submitted in second part, both separately sealed.

* Technical Offer shall consist followings:-

- (a) Cost of Tender documents (If downloaded the tender from the website within NIT schedule)
- (b) Copy of VAT Registration
- (c) Copy PAN Card
- (d) Attested copies of valid manufacturing/import license / Authorization Letter as the case may be.
- (e) Notarized Non conviction certificate.
- (f) List of procurement agencies of repute to whom the tenderer products have been supplied during last twelve month with proof.
- (g) Tender Documents duly signed on all pages
- (h) Copy of quality certifying agency (as desired in specification)
- (j) Copy of drug License.

4. The earnest money deposit is Rs 10000/- which shall be deposited in the shape FDR/TDR valid for one year. FDR/TDR shall be made in favour of "Finance Officer, UP RIMS&R, Saifai payable at Saifai (Etawah)
5. The tenderers should take care that the rates and amount are written in such a way that interpolation is not possible. No blank space should be left, which would otherwise make tender liable for rejection.
6. VAT Registration certificate duly attested by a Gazetted Officer should be enclosed.
7. Delivery schedule with definite date of delivery at destination (RIMS&R, Saifai) taking into cognizance of transit facilities must be indicated. The contractual delivery date/period should be inclusive of all the lead time.
8. The tenderer should clearly state whether he/they are manufacturer, accredited agents, or sole representative (indicating the name of principal) on the top of Bid.
9. The tenderer submitting his tender would be deemed to have considered and accepted all the terms and conditions. No enquiries, verbal or written shall be entertained in respect of acceptance or rejection of the tender.
10. The quantity shown in the schedule may be increased or decreased upon the actual requirement.
11. The Institute reserved the right to cancel/reject in full or any part of the tender which do not fulfill the condition stipulated in the tender without assigning any reason.

12. Any action on the part of the tenderer to influence any body of the Institute will make his/their tender liable for rejection.

13. The tenderer shall submit the offer in original copy of the tender documents duly signed on each page. Item wise rate indicating units can be offered on letter head of the firm, in case space printed on financial bid form is not sufficient.

14. In case of placement of supply order, the vendor (the tenderer whose tenderer is accepted) may comment on the supply order within 10 days from the date of dispatch of supply order otherwise it will deemed that offer is acceptable to the vendor. Notwithstanding any other provision, the terms and conditions and any other provision included, in the supply order will treated as binding with " Errors & Omission Expected". However if the vendor notices any mistake in the conditions of the order, he must bring the same to the notice of the Institute and seek clarifications with in the above stipulated time. Vendor will have to bear the responsibility for failure to take action.

15. In Institute may in writing make any revision or change in the supply order, including additions or deletions from the quantities originally ordered or in the specifications or drawings. If may such revisions/changes affect the price of delivery, the same shall be subject to the adjustment of price/delivery, wherever required on a reasonable basis by mutual agreement in writing which should be communicated.

16 The Institute (Through it's Director or an officer nominated by him) reserves the right to cancel the supply order or any part thereof and shall be entitled to revise the contract wholly or in part by a written notice to the vendor if:-

- (a) The vendor fails to comply with the terms and conditions of the supply order including specifications and other technical requirement.
- (b) The vendor becomes bankrupt or goes into liquidation.
- (c) The vendor fails deliver the goods in time and or does not replace the rejected good promptly
- (d) A receiver is appointed for any of the property owned by the vendor.

17. Upon receipt of the said cancellation notice, they shall discontinue all works of the supply order and matter connected with it.

18. Supply order may issue as per the requirement of the Institute. The supplier will have to supply ordered materials within 30 days from the date of issuance of supply order or within the delivery time mentioned in the supply order.

19. Unless otherwise specified in the supply order, the order price shall remain firm and will not be subject to escalation of any description during the pendency of the order, notwithstanding the change in the cost of material, labour and or/ variations in to taxes, duties and other levies on raw materials and components he/they may take place while the order is under execution even if the execution of the order is delayed beyond the completion date specified in the order for any reason whatsoever.

20 The Institute may it's opinion, reject such defective materials at the vendor's expense in which event the vendor shall, without any cost to the Institute and as promptly as possible, remove such materials and furnish and install proper accepted material.

In the event of delay delivery and/or unsatisfactory manufacturing progress and supply, the Institute has reserved the right to cancel the supply order as whole or in part without liability for cancellation charges.

21. Timely delivery as mentioned in the supply order shall be essence of the order and no variation shall be permitted except with prior authorization in writing from the Institute.

22. In the event of delay is making delivery on the part of the vendor, it will be at the Institute discretion to receive the delivery with a reduction in price of the article of equipment.

23. Force majeure shall mean and be limited to the followings:-

- (a) Any war/Hostilities
- (b) Any riot or civil communication
- (c) Any earthquake, flood, tempest, lightening, or other natural physical disaster
- (d) Any strike, or lock up (only those exceeding ten continuous days in duration) affecting the performance of the vendor's obligations.

24. No payment shall be made for rejected material not the tender would be entitled to claim for such items.

25. Rejected materials would be removed by the vendor from the site within two weeks of the date of rejection at their own cost. In case they are not removed they will be auctioned at the risk and responsibility of the supplier without any further notice.

26. In the case of non supply of stores within stipulated period, it will be at the discretion of the Institute to accept the delivery with late delivery clause @ 1% per week maximum to the extent of 10% of the ordered value for delayed supply.

27. Tenderer hereby agree to all terms and conditions as stipulated in this tender as well as in the supply order and to sign the rate contract or supply order within the given days from the date of order failing which security shall be liable to be forfeited

28. Disputed, if any arising between the Institute and the bidder out of or in connection with the terms and conditions contained herein shall be referred for arbitration to the President of the Institute as sole arbitrator. Disputes shall be decided keeping in view the terms and conditions of the tender and general financial rules applicable to the Institute.

29. **RIMS&R Supply & not for Sale** to be printed on each would be mandatory.

30. **Medicine/surgical consumables items supplied should have $\frac{3}{4}$ (75%) of its total life at the time of supplying the items. The relaxation to this clause can only be given on the request to be made to Director, RIMS&R in very few and emergent cases subject to the validity of reason submitted by the firm/necessity of product for patient care by RIMS&R on the undertaking produced by the firm that "If items are not consumed with in the expiry period the same will be replaced free of cost with at least 50% of self life".**

31. On receipt of the bills, 100% payment shall be released after satisfactory receipt of equipment/material in the store of the Institute.

(Vipin Kumar)
I/C Joint Director (MM)
U.P. RURAL INSTITUTE of Medical
Sciences & Research, Saifai (Etawah)

DETAILS ABOUT TENDERER

01. (a) Name of the Tenderer : _____
(b) Status of Tenderer : _____
(i) Manufacturer/Importer/
Authorised Distributor : _____
(ii) Proprietorship/Partnership/
Company : _____

02. Full Postal Address : _____

03. Telephone No : _____

04. Mobile No. : _____

05. FAX No : _____

06. E Mail Address : _____

07. Name of the persons who are responsible for conduct of business as explained under section 34 of the Drug & Cosmetics Act 1940:-

Serial No	Name	Father's /Husband's Name	Age	Residential Address

08. Particulars of license held under the Drugs & Cosmetics rules including date of grant of license, if applicable :

09. (a) Names of procurement agencies with whom the tenderer is registered. :

**(b) Names of procurement agencies to whom
Items have been supplied during last 12 months
(Copies of supply order not to be enclosed)**

**(c) Has the tenderer ever been black listed /
debarred by any procurement agency? If yes
give details.**

**10. (a) Is there any case pending in the court
under the Drugs and cosmetics Act? If Yes,
give details (attach separate sheets) like name
of items, nature of complaints**

**(b) Has the tenderer ever been convicted
Under the Drugs & Cosmetics Act? If yes, give
details. If not enclose a copy of Non-conviction
certificate from state drug controller where
manufacturing is located.**

DECLARATION

I _____

Prop / Partner /Director of

M/s _____

hereby declare that the information given in this Tender is true and correct to the best of my knowledge and belief.

**Signature and Name of the
Authorized Signatory**

**Seal of the
Tenderer**

Designation

Date

Place

Warning : Subsequently, if information furnished in this tender found incorrect, tenderer is liable to be penalized including the Blacklisting.

LIST OF TENDERED ITEMS

SI No.	Tender Item Sl. No.	Name of items as in the tender list	Specification, Pack Size Strength and Brand Name/Name of the manufacturer *	Sample Submitted (Yes or No)	Name of Agency for Quality certification e.g. US-FDA, CEE, WHO-GMP, DGQA, ISO etc)
(1)	(2)	(3)	(4)	(5)	(6)

1. Tender list sl. no. of the items should be the same serial no. as detailed in items list of tender documents.
2. Use separate sheet in the same format in case of need of more space.
3. Any product other than listed in tender enquiry can be quoted in separate sheet in same format. The separate sheet for such unlisted product should be super scribed as "unlisted products".
4. Submission of sample is at the discretion of tenderer, however product is liable for rejection due to non-submission.
5. List of items annexed alongwith. The quantity shown in the list are purely tentative and may be increased or decreased. The purchase order will be placed on actual requirement of the Institute.

* Tenderer shall quote either name of the manufacturer or brand name.

FORMAT OF SCHEDULE OF PRICE BID

Sl. No.	Tender Item SI No	Name of items as appeared in the Tender List	Specification, pack size, strength and Brand Name	Maximum Retail Price (MRP in Rs)	Offered rates per unit only (In Rs)	UP Vat (in %)	Total Offered Rates /Unit (8+9) inclusive of all taxes
1	2	3	4	5	6	7	8

Note :-

- (1) Tender item list SI No. of the items should be strictly the same serial no as detailed in items list of tender documents.
- (2) Rate comparison will be done on net rates as indicated in column No 08.

Consumables items for Ophthalmology Department .

1.	IOL's Power	Quality	
	22 D	300	28D-100
	23 D	300	30D-20
	24 D	300	
	25 D	300	
	26 D	100	
2.	Drugs (i) Inj. Trypan blue dye	400	
	(ii) Inj. Hynidase	400	
3.	SICS Blade crescent	400	} Disposable non detachable blades.
4.	SICS Blade Entry	400	
5.	SICS Blade side Port	300	

PCIOL Specifications:

1. Rigid non foldable PMMA lenses alongwith style 101.
2. Length 13mm, alongwith optical diameter 6.5mm-6mm-5.5mm
3. A constant 118.0 – 118.6
4. Sterlization by various recommended methods.
5. UV blocker
6. Single piece alongwith dialing hole

The expiry date should be approx 2-3 yrs from the date of supply

Handwritten signature
26/5/11.
Dr. Anurama Vardan